



BAMFORD ACADEMY - CHARGING AND REMISSION POLICY

Introduction

At Bamford Academy we believe the children benefit from outside visits, journeys, visitors and extra-curricular activities in sport and the creative arts. We follow government regulations on charging. When an event takes place during school time, we ask families of children benefiting to share the cost. Legally, we are requesting voluntary contributions, but if we do not receive enough to cover the cost, plans may be cancelled.

Remission of Charges

No child is barred from attending because his/her parents have not contributed. Families eligible for benefits, and others the Principal determines are having financial hardship, are not expected or pressured to pay. We keep such information confidential and handle situations discretely.

Activities Covered

If a child's parent wishes him/her to own materials, books, instruments or materials used at school, then an appropriate charge will be made.

In Years 3, 4, 5 and 6 children go on journeys spending 2-4 nights away within the school week. Government regulations allow us to charge the cost of board and lodging for children,

Class Visits/ Visitors

We do not want any child to miss these valuable experiences. The school voluntary fund subsidises the cost, if necessary, so that the entire class can benefit.

The school is committed to the principle of free public education during the school day for all activities fulfilling the requirements of the National Curriculum, Religious Education and Collective Worship.

There are, however some activities where exceptions are made and those are listed below:-

Individual Music Tuition

A charge may be made in respect of individual tuition in the playing of any musical instrument. Further charges are made for tuition books, sheet music and examination fees and accompaniment. Such examinations are optional extras and parental agreement is sought beforehand. It is important to note that all tuition received is extraneous to the requirements of the National Curriculum and prescribed syllabi for public examinations. Music tuition which fulfils the requirements of the National Curriculum is provided through normal teaching activities during the school day.

Educational Visits

The children regularly experience educational visits, which involve leaving the school premises for variable periods of time up to one school day. The cost of such visits are itemised and are on a non-profit basis. Parents will be invited to make a voluntary contribution towards these costs. However, should insufficient funds come in to fully cover the cost of the trip, then the trip may have to be cancelled.

Permission will also be obtained for the pupil to participate in these activities on an individual basis where the time away from school is more than a few hours or involves the use of transport.

For trips involving local visits and of short duration E.g. Nature walks, could you fill in the slip attached and return it to the school office. This will prevent the need to obtain permission for each local trip. Permission is required for your child to participate in these activities.

Visits of more than one day involving greater financial commitment from the school require ***non-refundable*** deposits.

Cooking / Science / Technology / IT

Parents will be invited to contribute to the cost of the above activities on a voluntary basis. Items included are materials, ingredients and IT consumable such as ink and paper. Particularly when the child / parent has ownership of the finished product or the cost of the activity are considered excessive. As part of the contribution to these costs a voluntary levy of **£4.00** per child per year is requested at the start of the academic year. The school reserves the right to alter this levy, but notice will be given to parents.

Breakages, Loss and Fines

The school reserves the right to ask parents to pay towards the cost of breakages, vandalism, loss or damaged books where this results from a pupils' behaviour or negligence. Each case is individually assessed before parents are invited to provide restitution.

Unauthorised absences from school during term time may attract a fine of £60 per parent per child.

Approved by GB on 15th March 2012

Updated October 2014